



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		CHANDERNAGORE COLLEGE
Name of the head of the Institution		DR. DEBASISH SARKAR
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03326855002
Mobile no.		7439603177
Registered Email		office@chandernagorecollege.ac.in
Alternate Email		collegechandernagore5290@gmail.com
Address		STRAND ROAD, BARABAZAR
City/Town		CHANDANNAGAR
State/UT		West Bengal
Pincode		712136
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. GAUTAM GANGULY
Phone no/Alternate Phone no.	03326855002
Mobile no.	8250304545
Registered Email	gautam.ganguly@chandernagorecollege.ac.in
Alternate Email	gganguly.bot@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.chandernagorecollege.ac.in
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.chandernagorecollege.ac.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	80	2007	31-Mar-2007	30-Mar-2012
2	B++	2.83	2016	02-Dec-2016	01-Dec-2021

6. Date of Establishment of IQAC	20-Dec-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Internal Academic Audit	20-Jul-2019 2	90

External Academic Audit	11-Jan-2020 8	90
Parent Teacher Meeting	27-Sep-2019 1	1547
Participation in NIRF	16-Sep-2019 1	12
Feed back from parents	27-Sep-2019 1	1547
HODs meeting with Principal and IQAC	29-Nov-2019 1	36
Completion of Construction second campus-Gurudeb Bhavan for Arts and Humanities subjects	20-Sep-2019 1	1779
Completion of Renovation of a common Laboratory in Botany -Zoology department	20-Jul-2019 1	152

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Chandernagore College	RUSA 2.0	Central & State Govt.	2018 730	5000000
Chandernagore College	Development Grant	State Govt.	2019 365	10283480
Chandernagore College	Repair and Maintenance work Grant	State Govt.	2019 365	15337403
Chandernagore College	Laboratory Equipment Grant	State Govt.	2019 365	465588
Chandernagore College	Book Grant	State Govt.	2019 365	521428

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Construction of Second Campus of Gurudeb Bhavan for Arts and Humanities departments for smooth conduction classes. 2. Continuation of ParentTeacher meeting in each semester for quality improvement of the students. 3. Inauguration of Womens Hostel within the college campus. 4. Inauguration of a 15 passenger Lift for Differentially abled persons in the Administrative campus. 5. Completion of renovation of the College Office.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Inauguration of the three storied building in the second campus for Arts and Humanities departments	The second campus became in use for running academic activities
Inauguration of the womens' hostel in the college campus	Womens' hostel started in this academic session
HODs meeting with IQAC and Principal in each month for quality enhancement	Significant improvement in the attendance of the students
Conduction of one parent teacher meeting in each semester	One parent teacher meeting has been conducted in each semester
Submission of research projects to state DST	Three teaching faculties received one Major and two Minor Research Projects from State DST
Conduction of Internal and External Academic Audits	Internal and External Academic Audit were conducted
Proposal for restoration of the Heritage Building inside the college campus	Proposal was sanctioned by State Govt. and restoration work started
Proposal for installation AC machines in Gurudeb Bhavan Campus	Proposal sanctioned by the State Govt.
Proposal for renovation of Administrative Building	Proposal sanctioned by the State Govt.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	20-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	We have Enterprises Resource Planning (ERP) system installed in our College Office since 2017. This is used to manage all the data related to the students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Chandernagore College offers 19 different Programmes in Honours and General Courses along with 3 Post Graduate Programmes following the Choice Based Credit System (CBCS) pattern designed by the University of Burdwan. The institution delivers the course curriculum in a well-planned manner following a detailed teaching plan as per the academic calendar of the college. For science subjects both theoretical and practical classes are taken. Besides this, project work and excursion programmes along with educational tours are organized for effective delivery of the curriculum. Honours and General courses in English, Philosophy, Sociology, Sanskrit, Economics and Political Science under Bachelor of Arts programme include tutorial classes in their total number of classes in the 5:1 ratio in a credit-based system of 6. Some undergraduate courses in Geography, Mathematics, Physics, Environmental Science and Computer Science include tutorial classes in the same 5:1 ratio in their curriculum delivery programme. However, those courses which conduct practical classes do not include any kind of tutorial classes in their credit system.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Gender Environment and	Nil	16/07/2019	180	Employability at NGO level	To encourage gender

Development

sensitive
vision on
development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours and General	01/07/2017
BSc	Honours and General	01/07/2017
BCom	Honours and General	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	762	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Studies Project work	602
BSc	Environmental Studies Project work	137
BCom	Environmental Studies Project work	131
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback taken from the outgoing students, parents and Alumni were analysed by applying statistical methods and obtained the trend of feedback regarding academic activities of the institution. On the basis of the feedback taken from the outgoing students were analysed statistically and the outcome of the analysis is discussed in the Teacher's council meeting and in IQAC for further implementation of the suggestion and resolutions taken by the T.C. and IQAC.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2537	89	91	29	91

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
120	120	15	10	3	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Each and every department mentoring their students during the regular classes as well as arrange extra classes as per their need.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2626	120	1 : 22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
130	120	10	0	62

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal evaluation mechanism has been performed through assignment and written examination and practical examination for lab- based departments as prescribed by the University of Burdwan for each department and each semester.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar has been prepared in each academic session by the 'Academic Calendar' subcommittee under Teachers council and uploaded in the Institutional website. (www.chandernagorecollege.ac.in)

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.chandernagorecollege.ac.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://chandernagorecollege.ac.in/repository/AQARpRiUWc2Mvo59fe4a0xib9igHk20231219221241.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	DST	11	5.5
Minor Projects	1095	DST	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Webinar- The wonders of the Quantum world"	PHYSICS	20/06/2020
International Webinar On "Exploring and Understanding Manifold Socio-Cultural Dimensions of Pandemic Covid19: Deliberations from Geo-Environmental Perspectives"	GEOGRAPHY	06/09/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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International	English	5	1
National	BOTANY	3	1
International	FRENCH	1	1
National	ECONOMICS	5	0.5
National	ZOOLOGY	1	0.5
International	MATHEMATICS	10	1.5
National	POLITICAL SCIENCE	2	0
International	CHEMISTRY	5	3.4
International	PHYSICS	15	2.1
National	COMPUTER SCIENCE	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HISTORY	1
POLITICALSCIENCE	1
ENGLISH	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	Nil	Nil	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
WALL GRAFFITI/ PAINTING COMPETITION	1ST PRIZE IN SAKSHAM 2022	INDIAN OIL	4
District Athletic Championship Meet 2020	Sayan Sarkar secured 3rd position in U-18 Boys 800 mts Run in District Atheletic Championship Meet2020	Houghly District Sports Association	1
Paschimbanga Chatra-Yuva Utsav, 2019-2020	Ipsita De secured 2nd position in Lok Sangeet (Folk Song) inPaschimbanga Chatra-Yuva Utsav, 2019-2020	Department of Youth Services Sports, Govt. of West Bengal	1
SAKSHAM 2020: INTER COLLEGE GRAFFITI / Wall Painting Competition	SAKSHAM 2020: INTER COLLEGE GRAFFITI / Wall Painting Competition	INDIAN OIL	Nil

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Unity Day Celebration	NSS Unit Chandernagore College	Unity Day Celebration	6	121

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant
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		/research lab with contact details			
SHARING OF RESEARCH FACILITIES	RESEARCH ACADEMICS	THE UNIVERSITY OF BURDWAN	Nil	Nil	04
SHARING OF RESEARCH FACILITIES	RESEARCH	UNIVERSITY OF KALYANI	Nil	Nil	01
SHARING OF RESEARCH FACILITIES	RESEARCH	JADAVPUR UNIVERSITY	Nil	Nil	04
SHARING OF RESEARCH FACILITIES	RESEARCH AND ACADEMICS	SILCHAR UNIVERSITY ASSAM	Nil	Nil	01
SHARING OF RESEARCH FACILITIES	RESEARCH	DEPARTMENT OF EARTH SCIENCE AND REMOTE SENSING	Nil	Nil	01
SHARING OF RESEARCH FACILITIES	RESEARCH	CGCRI, KOLKATA	Nil	Nil	01
SHARING OF RESEARCH FACILITIES	RESEARCH	DEPARTMENT OF EARTH SCIENCE AND REMOTE SENSING	Nil	Nil	01
SHARING OF RESEARCH FACILITIES	RESEARCH	SURI VIDYASAGAR COLLEGE	Nil	Nil	01
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
25721378	25721378

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2021

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	55	2	55	2	0	3	12	100	0
Added	52	1	52	1	0	11	19	100	0
Total	107	3	107	3	0	14	31	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
9600000	9600000	16121378	16121378

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

Proposal for Infrastructure development and maintenance for the financial year has been sent to the Department of Higher Education, Govt of West Bengal. After getting the approval from Higher Education Department, Govt. of West Bengal, The Office of the Principal and Administrative subcommittees act as the per the Financial rules and regulation of Govt. of West Bengal to utilize the received fund keeping in mind about the Head of A/C for which it has been allotted and the bills and vouchers were submitted to Chandernagore Treasury, Govt of West Bengal for payment to the Agency or Vendors. The Infrastructures related to civil and Electrical were done through PWD Social sector and Electrical Division.

<http://www.chandernagorecollege.ac.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b) International	NIL	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	Nill	Nill
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NIL	Nill	Nill	Nill	Nill
2020	NIL	Nill	Nill	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	Nil	NIL	0	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	423	B.A./B.Sc./B.Com. Honours and General	All 19 departments of our college	Burdwan University, Jadavpur University, Calcutta University, Vishwa Bharati University	M.A./M.Sc./M.Com.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Social Cultural Programme	College Level	766
Annual College Sports	College Level	123
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the policy decision by Govt. WB, From 2018-19 Academic Session and till 2019-20 Academic Session there is no Elected Student Council exists in all the colleges of West Bengal.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association of Chandernagore College was formed in March 2006 (Regd No: S/IL/40026). Prof. Anil Kumar Mukhopadhaya was the first president. At present, Prof. Mrinal Kanti Ghosh has been chaired as President and Shri Dipnarayan Mukherjee as Secretary. From very beginning, the association organizes Alumni Reunion on every second Sunday in month of January. Apart from Reunion, the association observes the birthday of eminent freedom fighter, professor and ex-mayor Charu Chandra Roy on 25th of August and a seminar named Charu Chandra Roy Smriti Baktrita is held at the college seminar hall. The association has announced and provides various scholarships and always come forward to stand by the financially weak students of the college time to time. The alumni is continuously working on to reach as many ex-student of the college as possible. Alumni request such students to join the alumni by downloading the alumni joining form and send it at chandernagorealumni@gmail.com.

5.4.2 – No. of enrolled Alumni:

2783

5.4.3 – Alumni contribution during the year (in Rupees) :

100000

5.4.4 – Meetings/activities organized by Alumni Association :

Annual cultural and felicitation programme 2019.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Chandernagore college believes in decentralization of power for smooth functioning of the academic and administrative activities of the college. Principal is the head of the institution (HOI). IQAC and Teachers Council (TC) are main decision making bodies of the institution. Various subcommittees of Teachers council, IQAC and Administration are formed comprising of faculty members and non-teaching staff members of the college. This mechanism helps to distribute the work load among all the faculty members and at the same time functioning of the institution becomes smooth. Below are the two practices of decentralization and participative management during the last year :- 1) For example, in case of promotion of permanent teachers, the incumbent first applies for his career advancement to the HOI. HOI then forwards his application to the Career Advancement Committee (CAS) of the college. The CAS committee scrutinizes his Performance Based Self Appraisal (PBAS) within few days and forwards his/her application to the Coordinator, IQAC of the college. IQAC seeks the Government Nominee from the Director of Public Instructions (DPI), Higher Education Department (HED), Government of West Bengal, and Subject Experts from the University of Burdwan. After obtaining the names of the Govt. Nominee and Subject Experts, Coordinator, IQAC fixes the date for his/her Screening / Selection Committee Meeting. The Selection Committee after verifying the CAS documents conducts an interview of the incumbent if the incumbent is going to be promoted from the post of Assistant Professor (Stage-3) to Associate Professor (Stage-4) and recommends his promotion to higher scale. But, if the incumbent is going to be promoted to the post which is below that of Associate Professor, the Screening Committee, after

verification of the CAS documents, recommends his/her promotion. Then HOI submits the total CAS file to the DPI, HED, Government of West Bengal, for necessary actions. Finally the HED issues his/her promotion order. On the basis of the Government Order (G.O.) the pay-fixation committee of the college fixes his/her upgraded scale in WBIFMS portal. Service-Book Committee records his/her promotion in his Service Book. 2. In case of admission of a student, the HOI, IQAC and TC conduct a joint meeting and chalks out the strategy and plan of action of the whole admission procedure keeping in mind the Norms and Regulations of West Bengal Government. After finalization of the plans, the HOI directs the Admission Committee of college, comprising of faculty members and non-teaching staffs, to begin and execute the admission process. If any urgent issue arises during the admission procedure, the Admission Committee tries to solve the issue. But, if the committee is unable to solve the problem, then the Committee places that issue to the HOI. HOI, then places that issue in the TC meeting and then the TC solves the problem in a democratic way.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of the first Semester students has been done through online mode as per the rules and regulations of the Government of West Bengal and on the merit of the applicants only.
Industry Interaction / Collaboration	NIL
Human Resource Management	1. Different committees under Teachers Council were formed comprising of faculty members to perform different Academic Activities of the college. 2. Various sub-committees under IQAC were formed, comprising of faculty members, to accelerate the Quality Assurance in the college in all feasible directions. 3. Various committees comprising of faculties, non-teaching staffs and student-representatives were formed for smooth functioning of the Administration of the college.
Library, ICT and Physical Infrastructure / Instrumentation	Purchase of text and reference Books has been done for students and teachers. As per budget allocation instruments have been purchased.
Research and Development	Proper notification has been done time to time regarding research proposals given by different funding agencies.
Examination and Evaluation	As set by the University of Burdwan.
Curriculum Development	Curriculum Development is done by the University of Burdwan. Now, some teachers of our college are the members of the UG and PG Board of Studies. So,

	those teachers participate in the Curriculum Development procedure. The Institution itself has no role in the Curriculum Development.
Teaching and Learning	Emphasis was given to ensure full the attendance of the students and teachers to facilitate the teaching learning process smoothly through modern teaching and learning methodologies.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	e-Governance in the area of Planning and Development became prominent during the Pandemic Period falling under this Academic Year. Regular Teachers Council and IQAC meeting have been organized through online modes to plan and execute the development related projects.
Administration	Maintained through office management system (ERP software). All college- notices were uploaded in the College- Website regularly. Notices were sent to each and every student electronically.
Finance and Accounts	Maintained through WBIFMS system. Student related finance and accounts were maintained through ERP software.
Student Admission and Support	Online admission and Counselling were done. ERP for student data management was used extensively. Notices were sent to each and every student electronically.
Examination	NIL

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	0
2020	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

	teaching staff	non-teaching staff				
2019	NIL	NIL	Nil	Nil	Nil	Nil
2020	NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
OP/RC/STC/FDP	14	Nil	Nil	Nil
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
West Bengal Health Scheme for Teaching Staff members	West Bengal Health Scheme for Non-Teaching Staff members	Government Scholarships for all eligible students in different schemes.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Institute conducts internal financial audit in each year. The faculty members of Commerce Department are in operation in this matter. The Auditors of Accountant General, Govt. of West Bengal have conducted the External Financial audit of the institution.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Accountant General, West Bengal	Yes	Principal

Administrative	Yes	Accountant General, West Bengal	Yes	Principal
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teacher Meeting were conducted in all departments and feedback were collected from the parents 2. According to the Feedback collected, necessary feasible steps were taken. 3. Attendance of students in college was emphasized. The attendance of students in college improved.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Renovation of sewage system 2. Construction of Ramps for differentially abled persons 3. Construction of Lift in the 5 storied Administrative/Academic building.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	1. Internal Academic Audit was conducted	23/12/2021	23/12/2021	23/12/2021	112
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Green Audit was conducted in July, 2019 by the faculty members of Zoology, Botany and Environmental Science Departments.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries

Physical facilities	Yes	2
Provision for lift	Yes	2808
Ramp/Rails	Yes	2808
Braille Software/facilities	No	0
Rest Rooms	Yes	2808
Scribes for examination	Yes	2
Special skill development for differently abled students	No	0
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	2	2	15/08/2019	1	NSS Program	Green and clean city	109
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	01/07/2019	Distributed to each and every student enrolled in this college. Also distributed to Faculty members of the college and non-teaching staff members. The same is uploaded in the college website for public information.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green Audit Report was generated to assess the status of the campus in relation to eco-friendliness of the campus area.
2. Campus is declared as plastic free zone.
3. Initiatives taken for Rain water harvesting system installation.
4. Installation of LED Lights in both the campus of the college.
5. Plantation programme has been conducted in 5th June for promoting green

environment. 6. Initiatives taken for installation of 'Waste Management Unit' in the college campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. At least one 'Parent-Teacher Meeting' for each semester has been successfully conducted in this academic year for better attendance of the students and effective teaching, learning process. 2. Calculation of percentage of attendance of each and every students in each month and sent the information to the students via bulk SMS to alert them about their attendance in classes. 3. Principal, IQAC and all HODs meeting in each month has been organized for betterment of the academic affairs.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.chandernagorecollege.ac.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institute is unique in the sense that quality education is being provided to the students by more than 90 faculty members in formal mode of education as well as in informal mode i.e. we provide education beyond the class room in regular basis.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. Continue to Provide Quality Education. 2. Target to complete the renovation of Heritage Building 3. Target to Complete the RUSA 2.0 Project works. 4. Target to Participate in NIRF ranking 2021. 5. Target to complete the maintenance of Administrative building. 6. Target to complete the full automation of Central Library and Office management.